



Seasonal Trails Coordinator

Date Posted: June 10, 2024

Department: Conservation Program

Position Status: Seasonal, Part Time or Full Time

Position Duration: August through October

Exemption Status: Hourly

Program Overview:

VYCC's Conservation Program engages young people in hands-on projects that benefit Vermont's environment and communities. The work of a Conservation Crew includes trail construction and maintenance, carpentry, water quality improvement, and forest management. Conservation Crew Members are essential to the success of any Conservation Crew and their efforts have a significant impact on habitat, water quality, and outdoor recreation in Vermont.

Job Summary:

The Vermont Youth Conservation Corps (VYCC) is seeking a seasonal Trails Coordinator (TC) who is passionate about engaging young people in high quality hands-on projects that improve and expand access to recreation.

A successful candidate is a trail builder, teacher, problem-solver, and is excited about growing themselves in the field of conservation. Utilizing sustainable trail design and construction techniques, the TC trains Corps Members to carry out multi-week projects. The TC is key in ensuring trail projects are completed to a high degree of quality that matches our standards and our partners' expectations. The TC works closely with crews to support multiple projects throughout the Fall field season. The Seasonal Trails Coordinator is an integral part of a highly motivated group who makes a lasting impact in the community, the land, and the lives of young people.

Essential Functions

Project Support

- Spend around half of their time being active on the worksite providing technical expertise and project support

- Compile trail project information, designs, and maps/resources for crews to use in the field
- Conduct pre and post season site visits
- Serve as a liaison and contact for assigned project sponsors and partnering agencies
- Collect trail project data and document project outcomes to create closeout reports

Crew Support

- Model and uphold high standards for safety
- Utilize teaching and facilitation techniques appropriate for learning in the outdoors
- Deliver hands-on training that introduce and refine concepts in trail work and camping
- Assist with Program Events such as Crew Start-ups and Closure

Desired Skills & Experience

- Passion for VYCC's mission and an ability to communicate this purpose to others
- Experience building and maintaining trails, and use of trail-related tools
- Experience implementing rock or timber trail structures and sustainable trail design
- Expertise in Corps programming, education, youth development, and/or workforce development
- Excellent communication skills, both written and verbal, with the ability to represent the organization externally
- Demonstrated commitment to the values of diversity, inclusiveness and empowerment
- Flexibility to work outside of regular business hours when required
- Periodically provide on-call support, if full-time
- Valid driver's license and satisfactory driving record
- Ability to travel throughout Vermont and, on some occasions, New Hampshire
- Ability to hike up to 5-miles in steep, uneven terrain while carrying tools or gear
- Ability to acquire and maintain a current Wilderness First Aid certification (available upon hire)

About Vermont Youth Conservation Corps

VYCC is a 501c3 nonprofit focused on engaging young people in service, work, conservation, and agriculture. Since 1985, VYCC staff have provided valuable work and learning opportunities to youth and young adults from across the country and from nearly every town in Vermont. Our model is strong and simple: young people, working together, guided by highly trained leaders, completing priority projects in conservation and agriculture.

Excellence and Equal Opportunity at VYCC

VYCC is committed to being an organization that is inclusive and welcoming for all employees, volunteers, and community members.

Our Workplace

This position is based out of the Vermont Youth Conservation Corps Headquarters Office at the historic West Monitor Barn, in Richmond, VT. Our office is a collegial, bustling, and fun open office atmosphere, which offers staff opportunities to interact and collaborate. Staff members can balance working remotely and on-campus in collaboration with their team schedule, tasks,

and all-staff gatherings. Successful staff maintain focus and productivity, balance personal initiative and independence, and plug into our team in ways that help us do our best work as an organization. Staff enjoy the perks of the Farm at VYCC and forest campus year-round, as well as the happenings of nearby downtown Richmond.

Compensation & Benefits:

- Compensation for this position is \$20-21 per hour, commensurate with experience.
- Depending on employment status this position may be eligible for medical and dental insurance
- Depending on employment status this position may be eligible for accrued paid time off (PTO) and accrued sick leave
- On-going professional development

How to Apply

Please complete our VYCC General Application (<http://bit.ly/VYCCapp>) where you'll upload a cover letter, resume, and contact information for three professional references. Questions regarding this position can be directed to Jenn Krebs at Jenn@VYCC.org. No calls, please.