



Take action
Build community
Work & learn
With the land



VERMONT
YOUTH
CONSERVATION
CORPS

Community Health Manager

Department: Food and Farm Program

Reports To: Food and Farm Program Director

Who We Are

The Vermont Youth Conservation Corps' Food & Farm Program is a dynamic youth development, diversified agriculture and food security initiative. We engage young people in organic farming and food education on our historic 400-acre campus in Richmond, Vermont. Each year the program provides employment opportunities to youth and young adults who assist in the daily operations of the farm. Annually, the program produces 11 acres of organically certified vegetables and meat and eggs from hundreds of pasture-raised chickens which are distributed through the Health Care Share, VYCC's award-winning food is medicine program.

The Health Care Share connects Vermont families who experience barriers to accessing locally grown produce or have a diet-related illness with a weekly vegetable share they pick up at partnering medical centers. It is the largest food as medicine program in the state, reaching more than 450 families per year and working with over a dozen medical partners. The program is in its 12th year and is in a strong place, with a robust network of partners supporting its success. We are looking for a new Community Health Manager who will bring experience and an innovative spirit to the VYCC team to build on the success of the current program and continue its innovation and expansion.

Position Overview

The Community Health Manager (CHM) plays an integral role for VYCC's Food and Farm program in overseeing the partnerships and overall operations of the Health Care Share (HCS). The CHM is responsible for managing existing partnerships, developing new ones, securing new funding sources for the program, and collaborating with the Food and Farm the team on the expansion of the program. Additional responsibilities include enrolling HCS participants; coordinating share distribution; coordinating patient education opportunities such as taste tests and cooking demos; collecting and analyzing program data; and mentoring young people working on our Farm Crews. This position requires a passion for working within the health sector, a deep commitment to community food security, and a collaborative and creative mindset.

Essential Functions:

Partner Management

- Coordinate with medical partners to ensure strong HCS partnerships, in collaboration with Food and Farm Program Director

- Promote HCS expansion through additional partnerships, revenue streams, and HCS recipient networks
- Provide technical assistance to HCS partners by phone, email, virtual coffee hours, site visits, and/or in-person meetings
- Support networking of HCS partners by organizing convenings and facilitating peer-to-peer learning
- Maintain a working knowledge of significant developments and trends in areas of health care, community food security, and food as medicine initiatives and contribute to working groups that will advance the sustainability of food as medicine programs in Vermont

Program Logistics

- Coordinate with VYCC Farm Production staff in planning and weekly creation of share contents
- Work with partner organizations to oversee HCS member enrollment
- Manage HCS distribution logistics (including equipment, coordinating with site supervisors and volunteers, and VYCC staff)
- Create and maintain HCS process documents and contact lists to support program operations
- Develop and refine registrations, surveys, and health outcome measurement tools; track and report on HCS program evaluation data

Fundraising

- Collaborate with other VYCC staff to secure fee-for-service revenues with partnering medical centers, hospitals and health care clinics
- Work with VYCC team in identifying, forecasting, and submitting grants, appeals, and reports for philanthropic support
- Assist in designing and implementing Food and Farm Program fundraising and community engagement events

Food and Farm Program Support

- Collaborate with Food and Farm Program staff to design and implement trainings for Corps Members
- Oversee and provide guidance to Corps Members who serve to support the HCS program
- Support production and program needs on the farm – including occasional weekend chores, leading volunteer groups in farm work, and working with crews in the field
- Represent VYCC's Food and Farm Program with relevant committees and at conferences

Skills and Qualifications

- Relevant prior experience managing programs in fields such as: healthcare systems, public health, community food security, or community-supported agriculture
- Previous grant writing and reporting experience
- Effective communication skills, including writing, public speaking, and meeting facilitation
- Ability to relate to diverse program stakeholders including staff, board, partners, program participants, and donors
- Demonstrated ability to work independently and on a team

- Knowledge of the Vermont food, farm, and public health landscape
- Strong organizational skills and attention to detail
- Passionate and informed about the ways that food systems, nutrition, and diet-related disease intersect with issues like equity, and health.
- Available to work occasional nights and weekends

Our Workplace

This position is based out of the Vermont Youth Conservation Corps campus in Richmond, VT. Our open office offers staff opportunities to interact and collaborate. Staff members can balance working remotely and on-campus in collaboration with their team schedule, tasks and all-staff gatherings. Successful staff are able maintain focus and productivity, balance personal initiative and independence, and plug into our team in ways that help us do our best work as an organization.

Compensation & Benefits:

Position Status: Full-time, Year-Round, Exempt

- ⊗ Starting salary for this position is \$50,000, commensurate with experience. Exempt from overtime.
- ⊗ Medical and dental insurance; Health Savings Account (HSA) with matching contribution; disability and group life insurance
- ⊗ Simple IRA with matching contribution (once eligibility criteria are met)
- ⊗ Annual paid time off (PTO), paid sick time
- ⊗ One-week paid closure in November for all staff (in addition to PTO)
- ⊗ Ongoing professional development
- ⊗ Annual gift card to the VYCC farmstand (organic produce and eggs)

How to Apply

Please complete our VYCC General Application (<http://bit.ly/VYCCApp>), to which you'll upload a cover letter, resume, and contact information for three professional references. Questions regarding this position can be directed to Christine Hadekel at Christine.hadekel@vycc.org. No calls, please. Position is open until filled.

Equal Opportunity at VYCC

Don't think you meet all of the requirements for the position? Please apply anyway! VYCC is dedicated to building an inclusive, diverse, equitable, and accessible work environment that fosters a sense of belonging. You may be just the right candidate for this role or another one of our openings! VYCC is proud to be an Equal Opportunity Employer.